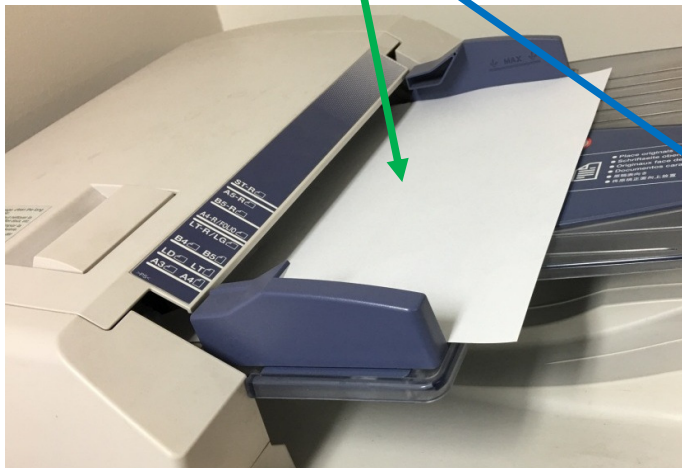# Guide to removing lines from prints or scans

Sometimes the Printer will make lines on our copies or scans and we need to call the technician to have someone come and service the photocopier.

There is an easy way to tell if this is something that can be fixed without waiting for the technician to arrive.

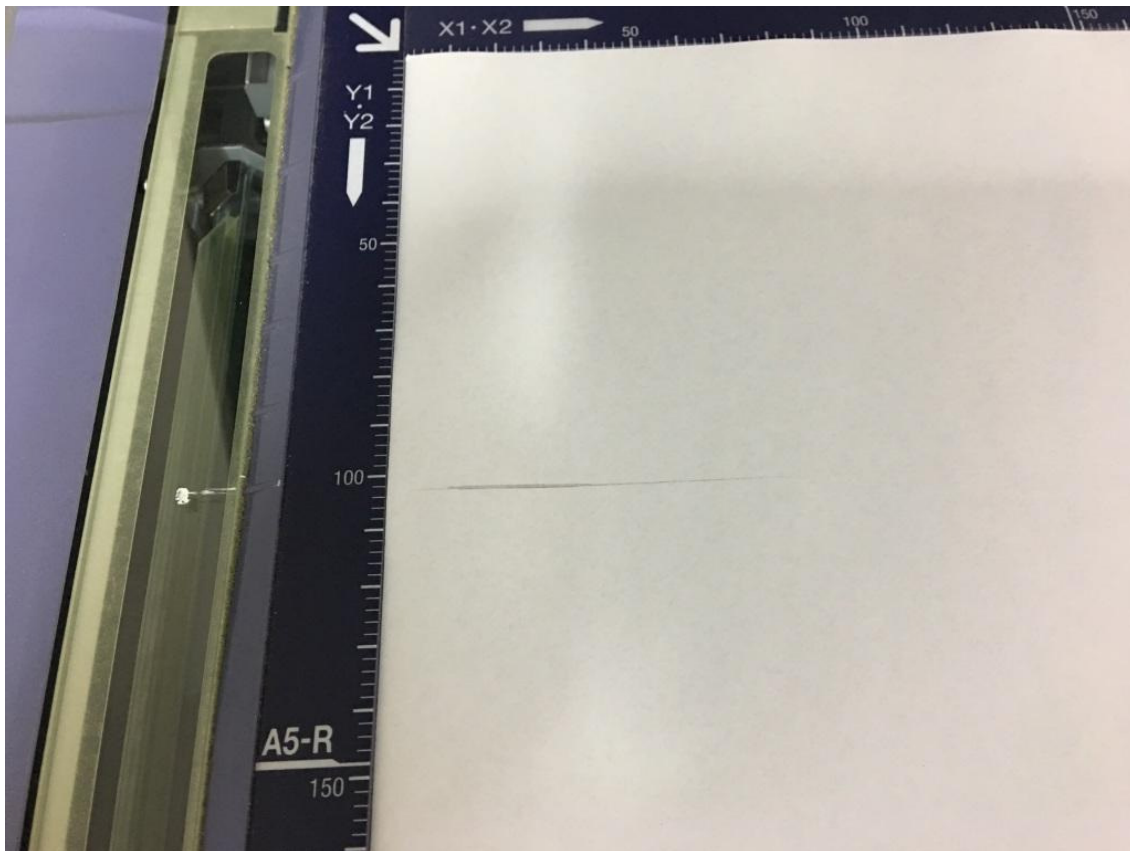Check if the LINE is there when you print from your computer.

If NO - then follow these simple steps to fix the problem

Step 1 - Make a Photocopy by putting a blank sheet of paper into the top and press 'START' key
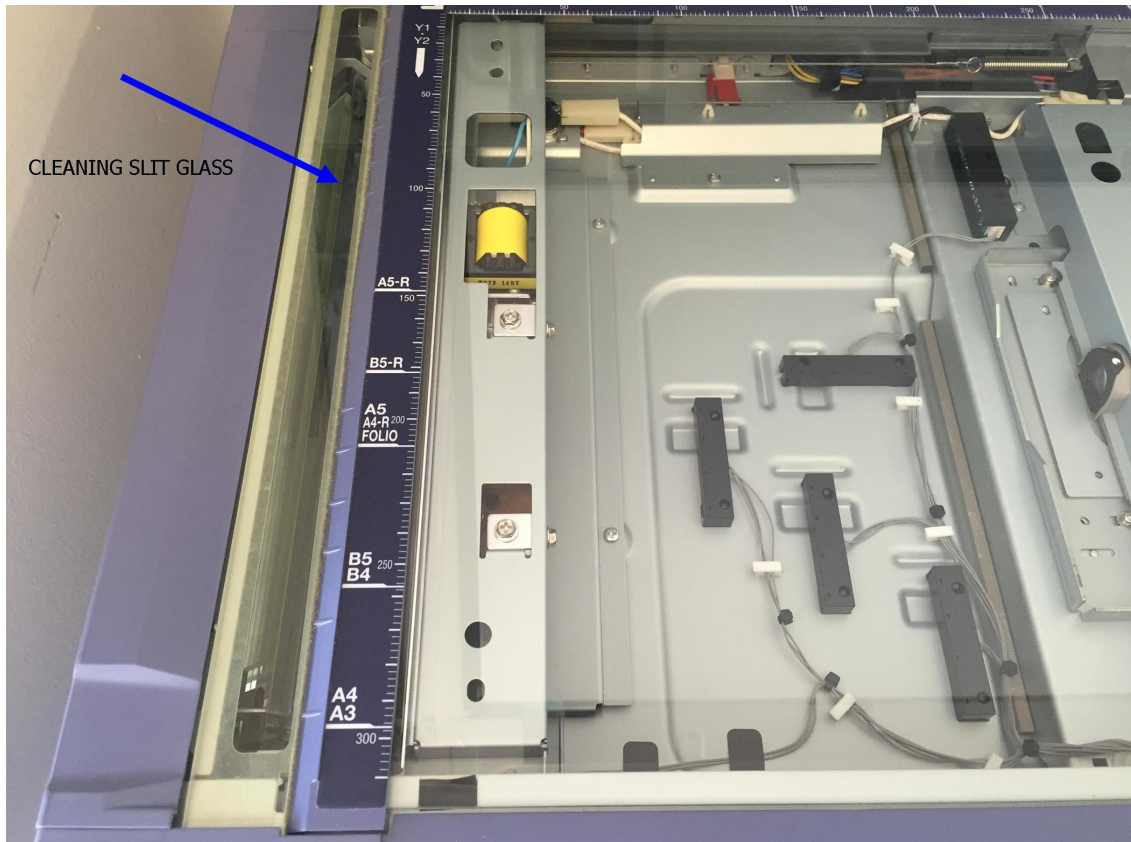
Step 2 - Lift the RADF - Document Feeder on top of the machine and place the photocopy face up on the glass.

Step 3 - Where the line is on the paper, there will be the speck of dirt on the Slit Glass that is causing the problem

CLEANING SLIT GLASS

Step 4 - Use a bit of Steel Wool or Metholatyed Spirits to remove the dirt from the Slit Glass

Step 5 - Check that the line has gone by photocopying a fresh blank sheet of paper.

END OF PROCESS